



OFFICE OF PUBLIC INSTRUCTION

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Denise Juneau
Superintendent

OPI Official Email

Sent: Friday - February 20, 2009

Subject: **2007-2008 Five-Year Comprehensive Education Plan Effectiveness Report (5YCEP)**

From: Accreditation

Contact : Al Mc Milin, Accreditation Unit Manager

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Phone: Donna Waters at (406) 444-3114 and she will route your call to the appropriate specialist who can assist you..

The window for providing the effectiveness report for the 2007-2008 5YCEP yearly action plan will be open beginning **February 27, 2009** .

The final date for submitting this effectiveness report is **April 3, 2009**.

To open your effectiveness report go to <http://data.opi.mt.gov/5YCEP/> and use the school or district CITRIX login ID and password to gain access. When you arrive at the OPI Web page, note the message/link directly above the login box. The link provides access to an instructional PowerPoint and two instructional documents. The process for creating the effectiveness report is the same as last year and these resources will serve as important refresher guides to you as you complete the reports.

For login assistance contact the OPI Help Desk by phone at (406) 444-0087.